

KEMPSFORD PARISH COUNCIL

Clerk: Teresa Griffin, Winterwood, Whelford, Fairford, Glos. GL7 4EB

Tel: 01285 713691 Email: clerk@kempsfordparishcouncil.net

To all Parish Councillors

Members are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal opportunities (race, gender, sexual orientation, marital status, religion and any disability), Crime and Disorder, Health and Safety, and Human Rights.

Minutes from the Parish Council Meeting of Monday 18th November 2024

Present:

Mark Strange (Chair)

Stephen Andrews

Neil Green

Karen Saunders

Debbie Watson

John O'Connell

Christine Nugent

Tristan Wilkinson (CDC)

Teresa Griffin (Clerk)

1. **Apologies:** Dom Morris and Helene Mansilla
2. **Minutes:** Minutes of the Meeting held on 21st October 2024 were approved.
3. **Disclosure of member's interests:** None
4. **Dispensation requests:** None
5. **Matters Arising:**
 - Churchyard grant application for tree works – The Church Warden has been advised of the need for more than one quotation and details of the companies used previously by the PC for tree works have been provided.
6. **Questions from members of the public:** None present
7. **County Councillor's Report:** Not present
8. **District Councillors Report:** - Cllr Wilkinson reported –
 - The planning application for the Lakes by Yoo kitchen has been submitted.
 - We are expecting the Government to announce by the end of the month what it wants to do regarding combined authorities. There is lots of speculation and rumour that Gloucestershire will become a unitary council and that it could happen very quickly.
 - I have now been appointed the Cabinet Member for Economy and Environment.
 - A new interim Panning Enforcement Officer has been recruited.

Cllr Mansilla circulated a report by email prior to the meeting. It was noted that some items were out of date, for example, the Lake 104 Leisure Facility is not the responsibility of Lakes by Yoo, as confirmed at the recent meeting.
9. **Kempsford Parish Council**
 1. **Updates from meetings attended and working groups –**
 - Manor Farm Quarry Site Meeting – It was frustrating that there was very limited opportunity for PC representatives to talk at the locations shown to the Committee. Without being able to describe what they were looking at it, it would be difficult for members to understand the concerns raised. They were taken on a 40-minute internal site tour of the current workings and processing areas which is not relevant to this application and prevented other important locations from being visited in the limited time. Stephen Andrews to prepare a speech on behalf of the PC. Tristan Wilkinson will provide a written speech to be read out.
 - Mark Strange met with Matthew Davies and Emma Wellman from RAFCTE. Emma has taken over from Paul Sayer. They are looking to employ a different traffic management company that can deal with all aspects of it. The Friday show day presents the most difficult problems regarding traffic, presumably because it is a work/school day. They are hopeful that the Hannington Road will be fully open for next year. They asked for ideas in which they could help the local communities. Previously, they supported the Long Table Project. Karen Saunders advised the Village Hall Garden Project has contacted them 3 times to request help. Neil Green reported that the school would always welcome some help and are currently desperate for adult readers.
 - Lakes by Yoo Community Meeting –
 - It was confirmed that the Fairford Leisure Facility has nothing to do with Lakes by Yoo.
 - With regards to footpaths, they recognise that they have proposals to put forward still.
 - The management plan and definition of the 'Country Park' will not be included as part of the planning application for the Hub.

- Kempsford Village Hall Committee – Karen Saunders reported:
 - The garden project now has funds of £868. £150 was raised at the Plant Sale. The Canal Trust is looking to assist with constructing a patio. The committee is considering renting individual plots within the garden.
 - PAT testing and ICR has been done and paid for.
 - The music night made a loss due to the amount spent on unused drink. This will be recovered at future events.
 - The VAT issue is continuing, with the problem being related to the land.
 - The fire extinguisher inspection will take place shortly.
 - Future events: - Burns Night being considered for 2026, preparations for the Xmas Darts Event are underway, RAF Pilot booked for February, Xmas Bingo on the 14th December, family Café to be introduced on a Saturday from January and a Barn Dance and Movie Night are still being considered.
 - A new cleaner has been found.
 - One of the recycling bins has been removed and the committee is considering external CCTV.
- Community Speed Watch – Karen Saunders advised that the local PCSO reported that Quenington had a ASW camera stolen. The installation of speed camera signs at Whelford has been brought forward to late November/early December. The latest statistics for the County have been circulated by email.
- Weymouth Trust – Neil Green reported on the latest meeting-
 - The Weymouth Trust is still in need of a Clerk.
 - There are currently 81 children on the school role, which includes 31 with special educational needs. They get funded for 5 hours of assessment a year.
 - There is interest from prospective parents, and the head is meeting with 8 families in the coming weeks.
 - At present there is no children from RAF Fairford and 4 from Brize Norton.
 - The school is in desperate need of adult readers.
 - The Weymouth Trust recently funded new software to aid the teaching of 2 year groups in one class.
- Whelford Play Area – Karen Saunders and the Clerk met with the Chair of the Whelford Village Hall Trust to discuss the findings of the annual Play Inspection Report. It was agreed that new strips of wood on the main play equipment piece ramp need replacing together with one on the top of the ladder. Quotes have been obtained from Creative Play for supply only and supply and fit. These are £305 + VAT and £430 + VAT respectively. A Whelford resident had offered to make the pieces using the same material and has produced a sample which is ideal, so he will now make the remaining pieces and fit.

2. Residents reports to Councillors –

- Mark Strange reported a letter of thanks has been received for the donation to the Royal British Legion.
- Debbie Watson reported that residents have complained about an area of open space that has not been cut by the grass cutters. A neighbouring resident had a post on the area supporting their fence but this has now been removed. It is thought this would be the reason why it has been missed. Neil Green offered to trim the area.

10. Planning, Policies and Licensing –

Ref.	Location	Proposal	Decision
21/0098/CWS73M & 19/0059/CWMAJM	Manor Farm Quarry, Kempsford	Addendum to the Approved Field Drainage Network Maintenance Plan and amended Section 106	Discussed under item 9.1 above. Stephen Andrews to draft speech for Planning Committee Meeting
24/03469/TCONR	Kempsford House, High St Kempsford	Works to trees in conservation areas	No objection

11. Finance

1. The following bills paid between meetings were approved: -

002459	The Royal British Legion (donation)	£100.00
--------	-------------------------------------	---------

- The following bills were approved to be paid: -

002460	M Dyball t/a Willow Gardening (Kempsford Grass)	£576.00 inc. VAT
--------	---	------------------

002461	Kempsford with Whelford PCC (Youth donation)	£500.00
002462	Busy Fingers Printing Ltd (Newsletters Oct & Nov)	£189.00
002463	J&T Chesterman (Whelford grass cutting Oct)	£140.00
002464	SSE Energy Solutions (power Dunfield defib)	£13.81 inc. VAT
002465	SLCC (membership renewal)	£150.00
002466	T Griffin (wages & use of home)	£684.80

Receipts since last meeting

Bank Interest	£69.12
HMRC – PAYE Refund	£94.20

- Finance Reports – The monthly Finance Report consisting of bills to be paid, receipts received, bank reconciliation and income/expenditure vs budget was received and agreed.
- Budget 2025/26 – Council discussed the budget headings and considered any changes in order for a draft budget to be prepared. Costings for various newsletter page options to be prepared and quotations for the maintenance of the sports pitch and grass cutting areas to be obtained.
- The bank has written advising that from the 14th January our Treasurers Account will be transferred to a new Community Account and there will be charges for cheque payments and bank receipts. Clerk was asked to produce an estimated annual cost based on previous volumes.

12. **Clerks Report** – Nothing to report.

13. **Correspondence** – Noted and all correspondence received via email has been circulated. Magazines and literature distributed.

14. **Date of next meeting** – Monday 16th December 2024, 7pm at Kempford Village Hall

Copies:- Mrs Nugent, Mr Green, Mrs Saunders, Mr Strange, Mr O’Connell, Mr Andrews, Mrs Watson CD.Cllrs, C.Cllrs.
Meeting ended at 9.35pm

Appendix A

Kempsford Parish Council - Attendance Report		12 months to: Oct-24
Name	Attendance	Attendance Percentage
Dom Morris (GCC)	5/12	42%
Helene Mansilla (CDC)	0/12	0%
Tristan Wilkinson (CDC) - elected Dec 23	5/12	45%
Mark Strange (KPC - Chair)	10/12	83%
John O'Connell (KPC - Vice Chair)	12/12	100%
Christine Nugent (KPC)	9/12	75%
Karen Saunders (KPC)	12/12	100%
Neil Green (KPC)	12/12	100%
Stephen Andrews (KPC)	12/12	100%
Debbie Watson (KPC) - Co-opted Nov 23	12/12	100%